2022 Spring- Guidelines for students to prevent COVID-19 infection

1. Information on Class time Adjustment

- The class time will be adjusted by each levels and the break time is 10 minutes.

Morning Class	Group 1	Group 2	Group 3
	Level 1, 2	Level 3, 4	Level 5, 6
1st Class	09:00~09:50	09:15~10:05	09:30~10:20
2nd Class	10:00~10:50	10:15~11:05	10:30~11:20
3rd Class	11:00~11:50	11:15~12:05	11:30~12:20
4th Class	12:00~12:50	12:15~13:05	12:30~13:20

Afternoon Class	Group 1	Group 2	Group 3
	Level 1, 7	Level 2, 4	Level 3, 5
1st Class	14:00~14:50	14:15~15:05	14:30~15:20
2ndClass	15:00~15:50	15:15~16:05	15:30~16:20
3rdClass	16:00~16:50	16:15~17:05	16:30~17:20
4th Class	17:00~17:50	17:15~18:05	17:30~18:20

2. Classroom Guidelines for Students

Before Class

1) Always wear a mask.
2) When you enter the classroom, please use the hand sanitizer at the entrance of the classroom.
3) In class, sit in a conversational format (ㄷ-shape).

During Class

4) During class, refrain from having face-to-face conversations and making close contact with other students.
5) When re-entering the classroom after break time, make sure to use the hand sanitizer again.
6) Do not eat food other than beverages in the class room.

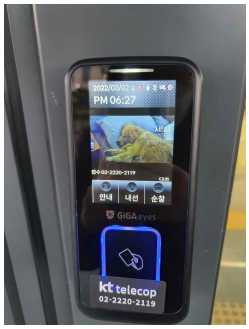
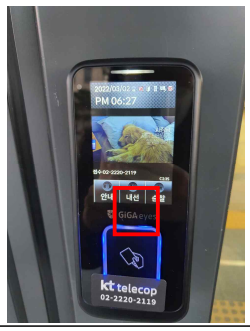
After Class

7) After class, refrain from using public facilities and directly return home.

3. School Life Guidelines for Students

1) You must bring your student ID card to enter the International building.

[How to enter the International Building]

[When you bring your student ID card]	[When you don't have your student ID card]
Tag your student ID card on the "KT 텔레콤" machine at the entrance. 	press "내선" button → and tell the officer that you are "a Hanyang IIE student" 

※If you don't have your student ID card, you might be asked to tell your student ID number. so pease make sure to save a copy of your student ID card on your phone!

2) If you show symptoms like fever, sore throat etc, do not come to school and inform your teacher.
3) Please refrain from using the elevator and try to use stairs as possible.
4) Do not eat anything other than beverages in the classroom.
5) Refrain from using multi-use facilities such as PC rooms, karaoke rooms and clubs.
6) Refrain from doing part-time job as much as possible and if inevitable you must wear a mask.

How to deal with when respiratory symptoms similar to COVID-19 occur, or when you receive a contact from the quarantine authority.

※ Do not visit the hospital, school (Including Hanyang Health Care Center) etc (Must wear a mask).

(Before coming to School) When symptoms occur outside of school, immediately stop coming to school

- Inquire to the Korean Centers for Disease Control and Prevention(☎1339) or to Seongdong-gu Health Center(☎02-2286-7172, Chinese ☎02-2286-7175) and follow the measures given.
- Notify the school about the measures of the Health Authority(Hanyang IIE Office ☎ 02-2220-1976~1977, 1665~1666)

(After coming to School) When symptoms occur inside the school (in place where there's no contact with others)

- Contact Hanyang IIE office. (☎02-2220-1976~1977, 1665~1666)
- Inquire to the Korean Centers for Disease Control and Prevention(☎1339) or to Seongdong-gu Health Center(☎02-2286-7172, Chinese ☎02-2286-7175) and follow the measures given.
- When moving to COVID-19 screening center(In front of the emergency center of Hanyang Medical Center), go on foot, by own car and public transportation.
- Notify the school about the measures of the Health Authority(Hanyang IIE Office ☎ 02-2220-1976~1977, 1665~1666)

※ Contact Info. of Hanyang University Institute of International Education (Hanyang IIE)

Country	Contact No.	Country	Contact No.
Chinese	☎ 02-2220-1976~1977	**Other Countries (Japanese and English available)**	☎ 02-2220-1665~1666

※ If you have been confirmed with COVID-19 or have been contacted by the quarantine authorities, you must contact your teacher and to Hanyang IIE office whether or not you have class on that day.