

2021 Winter - Guidelines for students to prevent COVID-19 infection

1. Information on Class time Adjustment

- The class time will be adjusted by each levels and the break time will be re-arranged from 20 minutes to 10 minutes.

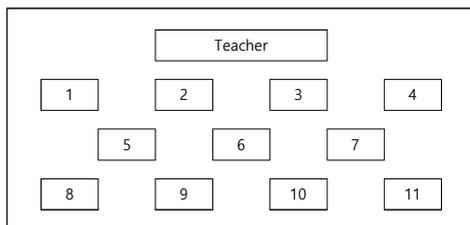
Morning Class	Group 1	Group 2	Group 3	Afternoon Class	Group 1	Group 2	Group 3
	Level 1, 4	Level 2, 5	Level 3, 6		Level 1, 심화	Level 2, 5	Level 3, 4
1 st Class	09:00~09:50	09:15~10:05	09:30~10:20	1 st Class	14:00~14:50	14:15~15:05	14:30~15:20
2 nd Class	10:00~10:50	10:15~11:05	10:30~11:20	2 nd Class	15:00~15:50	15:15~16:05	15:30~16:20
3 rd Class	11:00~11:50	11:15~12:05	11:30~12:20	3 rd Class	16:00~16:50	16:15~17:05	16:30~17:20
4 th Class	12:00~12:50	12:15~13:05	12:30~13:20	4 th Class	17:00~17:50	17:15~18:05	17:30~18:20

2. Classroom Guidelines for Students

Before Class

- Always wear a mask.
- Check your temperature before entering the classroom.
- When you enter the classroom, please use the hand sanitizer at the entrance of the classroom.
- Follow the classroom seating arrangements as below, and sit in straight rows.

ex> Example of classroom seating arrangement:



- When seating, make sure to keep enough distance with other students.

During Class

- During class, refrain from having face-to-face conversations and making close contact with other students.
- When re-entering the classroom after break time, make sure to use the hand sanitizer again.
- Do not eat food other than beverages in the class room.

After Class

- After class, refrain from using public facilities and directly return home.

3. School Life Guidelines for Students

- You must bring your student ID card to enter the International building.

[How to enter the International Building]

<p>[When you bring your student ID card]</p> <p>Tag your student ID card on the "YESONE(에스원)" machine at the entrance.</p> 	<p>[When you don't have your student ID card]</p> <p>press 2119+"Call(통화)" button → and tell the officer that you are "a Hanyang IIE student"</p> 
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※If you don't have your student ID card, you might be asked to tell your student ID number. so please make sure to save a copy of your student ID card on your phone!

- Temperature will be checked at the entrance of the international building. Follow the instructions if you show signs of fever.
- If you show symptoms like fever, sore throat etc, do not come to school and inform your classroom teacher.
- If your moving line conflicts with COVID-19 patient, please inform it to your classroom teacher.
- Please refrain from using the elevator and try to use stairs as possible.
- Do not eat anything other than beverages in the classroom.
- Refrain from using multi-use facilities such as PC rooms, karaoke rooms and clubs.
- Refrain from doing part-time job as much as possible and if inevitable you must wear a mask.
- If a confirmed patient of COVID-19 is found in your residence area, place of visit, or place of work, you must notify your teacher before coming to school.

How to deal with when respiratory symptoms similar to COVID-19 occur, or when you receive a contact from the quarantine authority.

※ Do not visit the hospital, school (Including Hanyang Health Care Center) etc directly. (Must wear a mask).

(Before coming to School) When symptoms occur outside of school, immediately stop coming to school

- Inquire to the Korean Centers for Disease Control and Prevention(☎1339) or to Seongdong-gu Health Center(☎02-2286-7172, Chinese ☎02-2286-7175) and follow the measures given.
- Notify the school about the measures of the Health Authority(Hanyang IIE Office ☎02-2220-1976~1977, 1665~1666)

(After coming to School) When symptoms occur inside the school (in place where there's no contact with others)

- Contact Hanyang IIE office. (☎02-2220-1976~1977, 1665~1666)
- Inquire to the Korean Centers for Disease Control and Prevention(☎1339) or to Seongdong-gu Health Center(☎02-2286-7172, Chinese ☎02-2286-7175) and follow the measures given.
- When moving to COVID-19 screening center(In front of the emergency center of Hanyang Medical Center), go on foot, by own car and public transportation.
- When transfer of the patient is required, the Health Authorities can wait at the temporary protection facilities for students. (Must contact the Hanyang Health Care Center in advance.)
- Notify the school about the measures of the Health Authority(Hanyang IIE Office ☎02-2220-1976~1977, 1665~1666)

※ **Contact Info. of Hanyang University Institute of International Education (Hanyang IIE)**

Country	Contact No.	Country	Contact No.
Chinese	☎ 02-2220-1976~1977	Other Countries (Japanese and English available)	☎ 02-2220-1665~1666

※ **If you have had physical contact with a person or friend who has been diagnosed with COVID-19 or if you have received a contact from the quarantine authority because the place you have visited or passed by overlaps with the places that the person diagnosed with COVID-19 has visited or passed by, you must contact your classroom teacher and to Hanyang IIE office whether or not you have class on that day.**

부록 1

올바른 손씻기 및 기침 예절



비누로 꼼꼼하게 30초 이상

[올바른 손씻기 6단계]

올바른 손씻기와 기침예절로 많은 감염병을 예방할 수 있습니다.

기침할 때 옷소매로 입과 코를 가리고!

[올바른 기침예절]

발행일 2019.11.5.





COVID-19 Guideline

The general public



Wash your hands thoroughly with soap and running water



Cover your mouth and nose with your elbow when coughing or sneezing



Do not touch your eyes, nose, or mouth with unwashed hands

Be careful especially people who pregnant women, over 65 years old, people with chronic disease



Avoid coming in contact with people having fever or respiratory symptoms



Wear a facemask when visiting a health facility



Avoid visiting a crowded place

Person with symptoms*

* Person having fever or respiratory symptoms



Do not go to school or work and avoid outdoor activities



Take a rest at home and monitor the symptoms for 3-4 days



Visit a triage health center, when fever (>38°C) continues or other symptoms get worse

Consult with KCDC Call Center at 1339, a local code+120 or a local health center



Use a personal vehicle and wear a facemask when visiting a health facility



Inform your healthcare provider of a travel history and contact history with persons with respiratory symptoms



COVID-19 Outbreak reported regions in Korea

Avoid visiting other regions or having outdoor activities and (Persons in isolation) Please follow guidance provided by physicians and public health authority.



Self-quarantine guidelines



Do not leave the quarantine area to prevent the spread of disease.



Stay alone in an isolated area.

- Keep the door closed and open the window frequently to ventilate.
- Eat by yourself.
- If possible, use a separate bathroom and sink. (Shared bathroom and sink should be disinfected with a home disinfectant such as chlorine bleach after use.)



If you need to leave the area for an inevitable reason such as treatment, you must contact the local health center first.



Avoid contact with family members or cohabiters. (speaking, etc.)

- If inevitable, do not face each other, wear masks, and keep at least 2m distance.



Use personal items separately. (personal towel, tableware, mobile phone, etc.)

- Wash clothes and bedding of suspected infectee separately from others'
- Separate tableware, so others don't use it before it is cleaned.



Comply with the health guidelines.

- Comply with personal hygiene recommendations (washing hands, sanitizing, etc.)
- Wear a mask when coughing.
- If you don't have a mask, cover your mouth and nose with your sleeve, and wash or sanitize hands after coughing or sneezing.

During the active monitoring period, your local public health center will contact you for symptoms, etc. Please maintain self-monitoring for 14 days from the date of contact with a diagnosed infectee.

Self-monitoring method

- ✓ Monitor your health conditions for any symptoms of infection such as respiratory symptoms
- ✓ Take the temperature every morning and evening
- ✓ Inform the public health center of your symptoms when they contact you once or more a day

Major Symptoms of COVID-19

- ✓ Fever (over 37.5 °C)
- ✓ Respiratory symptoms (coughing, sore throat, etc.)
- ✓ Pneumonia



Guidelines for family and cohabiters of a self-quarantined person

- 
Avoid contact with the person who is in self-quarantine as much as possible.
 - Contact is strictly prohibited for those with lowered immunity, including seniors, pregnant women, children, sufferers of chronic diseases and cancer, etc.
 - Restrict visitors
- 
If you can't avoid being in contact, wear a mask and keep at least 2 meters distance.
- 
Stay in an area independent from self-quarantine area, and ventilate the shared area frequently.
- 
Wash hands frequently using water and soap or hand sanitizer.
- 
Use personal items separately. (tableware, cup, towel, bedding, etc.)
 - Wash clothes and bedding of suspected infectee separately from others'
 - Separate tableware of suspected infectee, so others don't use it before it is cleaned.
- 
Clean the surface that is frequently touched, such as table top, doorknob, bathroom tools, keyboard, bedside table, etc.
- 
Pay a close attention to the health condition of suspected infectee.

Major Symptoms of COVID-19

-  Fever (over 37.5 °C)
-  Respiratory symptoms (coughing, sore throat, etc.)
-  Pneumonia